

Position Title: Instructor

Compensation: \$30.00 - \$38.00 per hour (based upon experience)

Instructor Position Description

HealthForce is seeking instructors to deliver a medical career exploration program to participants aged 4th grade through 8th grade. Instructors will deliver programs from HealthForce at a single site for 6-week periods with up to 25 participants. Instructors will be responsible for reviewing lesson material beforehand, preparing materials and the space for student learning, and be responsible for all clean up of materials and storing supplies on site.

Instructor Duties and Responsibilities

- Attend weeklong instructor training
- Set-up learning area each class for best learning experience
- Utilize lesson plans to engage and captivate students
- Give feedback to Program Lead and HealthForce Education Lead on student usage of program and engagement levels
- Ensure program supplies are kept in good condition and order
- Clean-up learning supplies and store in storage containers for pick-up after each class
- Collaborate with instructional aide to ensure clear execution of program activities for participants
- Accompany and supervise participants on field trips
- Follow all rules and regulations for client locations and HealthForce
- Support end of semester Skills and Knowledge Competition
- Manage classroom behavior of participants
- Coordinate with local onsite Pro-Youth HEART leadership and school
- Secure attendance and data requests, as required

Requirements

- H.S. Diploma or equivalent
- A.A./A.S. Degree **or** 45 college units **or** capability of passing required knowledge test
- Excellent verbal communication skills
- Medical career experience preferred
- Teaching or classroom experience
- Ability to engage students
- Enthusiastic about subject matter
- Ability to pass TB test and background check with fingerprinting

Benefits

- Bonus Opportunities
- CA Sick Leave

Expected Weekly Hours: 6-8 hours; training will be 40-hour week at beginning of each semester

Status: Part Time – Five Month Contracts